

**VA ASSOCIATION OF RC&D COUNCILS
ADOPTED POLICIES**

FINANCIAL POLICIES:

- ◆ Tax ID Number 54-1299695

- ◆ A Discretionary Spending Fund line item is established by the VARCDC at the rate of \$300 per year. The VARCDC Chair will use his/her discretion in spending these funds. ***(2-26-03 & 5-14-03)**

- ◆ “The amount spent for VARCDC expenditures cannot exceed the VARCDC income during that year.” This sentence was voted to be deleted from treasurer reports, budgets. ***(11-2-00)**

- ◆ The mileage rate for reimbursement to approved meetings and for authorized representatives for VARCDC business is set at the current federal rate. ***(5-14-03)**

- ◆ 50% of profits from VARCDC meetings go to the VARCDC and 50% to the hosting RC&D council for the state meeting. ***(5-13-00)**

- ◆ Set a \$200 Emergency Fund for unexpected travel expenses by the VARCDC chair. ***(5-13-00)**

- ◆ Council members requesting reimbursement for expenses submit a signed itemized statement with receipts attached. The request must be submitted within 90 days of incurred expense. ***(08-06-03)**

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OPERATIONAL POLICIES:

- ◆ **A RC&D Team was established with the Team Leader position rotating throughout the RC&D Coordinators every two years, the Assistant State Conservationist serves as advisor for the VARCDC. *(10-01-98)**
 - ◆ **The RC&D Team Leader should not be requested to serve both as Team Leader and staff to the VARCDC chair due to the impact on council workload. *(08-06-03)**
 - ◆ **Established using a consent agenda for minutes and treasurer's report. *(2-27-02)**
 - ◆ **State Funding/now called Legislative Committee membership shall consist of the chair from each member council. *(11-22-99)**
 - ◆ **Legislative Committee will consist of the chair from each member council and the VARCDC chair. *(08-06-03)**
 - ◆ **The VARCDC will revise their Strategic Plan every 5 years. (08-06-03)**
(Mission and Vision amended 9-17-03):**
 - **Mission:** Enhance the ability of RC&D communities to achieve their goals by providing leadership, capacity building opportunities, training and resources.
 - **Vision:** Prosperous communities in harmony with the environment through the wise use of natural and human resources.
 - *Goals:**
 - Networking
 - Advocating mutual values
 - Enhancing Communication
 - Sharing Resources
 - Marketing RC&D
 - 100% coverage of VA with RC&D
- *(5-16-97)**